

Carbon Reduction Plan Template

Supplier name: Baily Garner LLP

Publication date: 1st February 2024

Revised: 11th July 2024 (for PP SQ/ITT)

Commitment to achieving Net Zero

Baily Garner LLP is committed to achieving Net Zero emissions by 2030.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
Baily Garner LLP have not previously assessed or reported emissions. We are currently collating our Baseline data for 2019 ahead of publication no later than end of October 2024. The baseline emissions shown below are based upon a high level audit and subject to confirmation	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	Current assessment of emissions 42 tCO ₂ e
Scope 2	Current assessment of emissions 29 tCO ₂ e
Scope 3 (Included Sources)	Current high level assessment of emissions 491 tCO ₂ e
Total Emissions	562 tCO ₂ e

Current Emissions Reporting

Reporting Year: 2023/24	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	TBC no later than end of October 2024
Scope 2	TBC no later than end of October 2024
Scope 3 (Included Sources)	TBC no later than end of October 2024
Total Emissions	TBC no later than end of October 2024

Emissions reduction targets

This is Baily Garner's first attempt at assessing and report our carbon footprint. Our target is as follows-

Baily Garner have committed to becoming a Net Zero Carbon Practice by 2030 for scope 1 and 2 and by 2050 for scope 3 and will follow international standards (ISO) to collect data and evidence compliance. This is in line with the SME route from the Science Based Targets Initiative for SME's and we will register with SBTi to receive independent verification of our policy and target milestones'

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 246 tCO₂e by 2030. This is a reduction of 55%

Reporting year emissions above will be confirmed as noted. This is deemed to be acceptable as per TQ 161 of the Clarifications issued;

*"The updated SQ now requires a CRP. Like many companies we are on the journey and have a CRP in place but scope 3 takes some time to collate accurately. Is it therefore acceptable to submit a CRP for scopes 1 and 2 and demonstrate how we are progressing with scope 3? **This is acceptable**"*

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented. The impact of these shall be ascertained once the baseline data is established in October 2024

The carbon emission reduction achieved by these schemes equate to TBC tCO₂e, a TBC %ge reduction against the 2019 baseline and the measures will be in effect when performing the contract.

Current carbon reduction measures and projects are as follows-

- *ISO 14001 accreditation*
- *Implementation of "Potential Environmental impact assessment" by independent body (QMS)*
- *Implementation of Our Environmental Management System comprises over 20 distinct procedures and governs how we manage our: energy use, water use, waste processing, business travel, procurement, professional advice and services provided to clients.*
- *Energy Management Policy updates to reduce consumption of fossil fuels.*
- *Business Travel Policy updates to reduce carbon emissions of car fleet and encourage the use of public transport.*

In the future we hope to implement further measures such as:

- Further reductions on car fleet emissions and encouragement to be an all-electric fleet
- Commissioning of a specialist report into our emissions, including suggestions for reduction proposals. The current version supporting this Carbon Reduction Plan is available on request.
- Reduction of carbon emissions through improvements to our buildings. Measures likely to include installation of LED lighting, lighting motion sensors, photovoltaic panels, thermal improvements to building fabric, improved heating controls and electric car charging points.
- *Delivery of ISO core competency to all staff*
- *Delivery of Environmental Core Competency to all staff*
- *Delivery of a Cycle to Work scheme*

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting¹⁴.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard¹⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Date: 11th July 2024

¹³ <https://ghgprotocol.org/corporate-standard>

¹⁴ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

¹⁵ <https://ghgprotocol.org/standards/scope-3-standard>